

# Triple Ship Supply User Manual

This manual explains every screen and feature of the Triple Ship Supply operations management system, step by step.

## Introduction

Triple Ship Supply is an operations management system that runs the end-to-end supply of stores and provisions (ship supply) to vessels. The entire process — from requesting the items a vessel needs (RFQ), to collecting prices from one or more suppliers, to selecting the best offer and presenting it to the customer or vessel as a sale offer, to the actual delivery of the goods, and finally to issuing the invoice — is managed through a single operation record and a single screen flow. Instead of a fragmented process where purchasing, sales and accounting are tracked in separate spreadsheets or email threads, this creates a single source of truth where anyone can see, at any moment, what stage an operation is at, who a quote is still awaited from, and how much profit it has made.

### Who uses it:

- Operations / Business Development team: Logs in daily to open new RFQs, collect quotes from suppliers, pick the best one among the offers received, prepare the sale offer for the customer, and follow the delivery and invoicing process through to the end — the heaviest, most time-saving user group of the system.
- Suppliers and customers: They never need a separate user account. Through a special, time-limited, password-free link sent by email (a Web Offer Link) they enter a price quote, or approve the quantities and prices offered to them. This means no extra burden — creating an account, managing a password — is placed on outside parties.
- Management: Without dealing with the detail of individual operations, they track profitability, transaction volume and profit margin by product, customer, supplier and port over any date range from the Analytics screens; they can compare which supplier gave better prices or which customer was more profitable.

### Overview of modules:

- **Operations** (Operation List, Canceled Operations List) — the core module where every RFQ is opened and the 7-step workflow (request → offer → selection → sale → delivery → invoice → documents) is carried out from start to finish; canceled operations are kept in a separate list so they remain traceable afterwards.
- **Suppliers, Vessels, Vessel Company, Company Group, Agents, Employees** — the reference records for the supplier, vessel, customer company, company group, port agent and system user cards selected when opening an operation; information entered once is reused in every later operation without retyping.
- **Product Catalogues** — a product catalogue split into categories with standardized unit information; products can be added one by one or imported in bulk from an Excel template.

- **Analytics** — screens that report profitability across four different breakdowns — Product, Customer/Vessel, Supplier and Port/Country — from a summary table that is refreshed automatically every time an invoice is issued.
- **Definitions** — the reference data everything else is built on: currency, unit, division, country, port, vessel type and operation cancel reason; most of it (country, port, currency, etc.) already ships preloaded with thousands of records when the account is created.
- **Mailbox** — the module where every message sent through the system and every message received from a supplier or customer is collected in a single inbox/outbox per employee address.
- **Account Settings, Email Templates** — the settings screens where the information shown on the invoice (company name, address, tax details, logo) and the text of the automatic offer emails sent to suppliers/customers are edited.

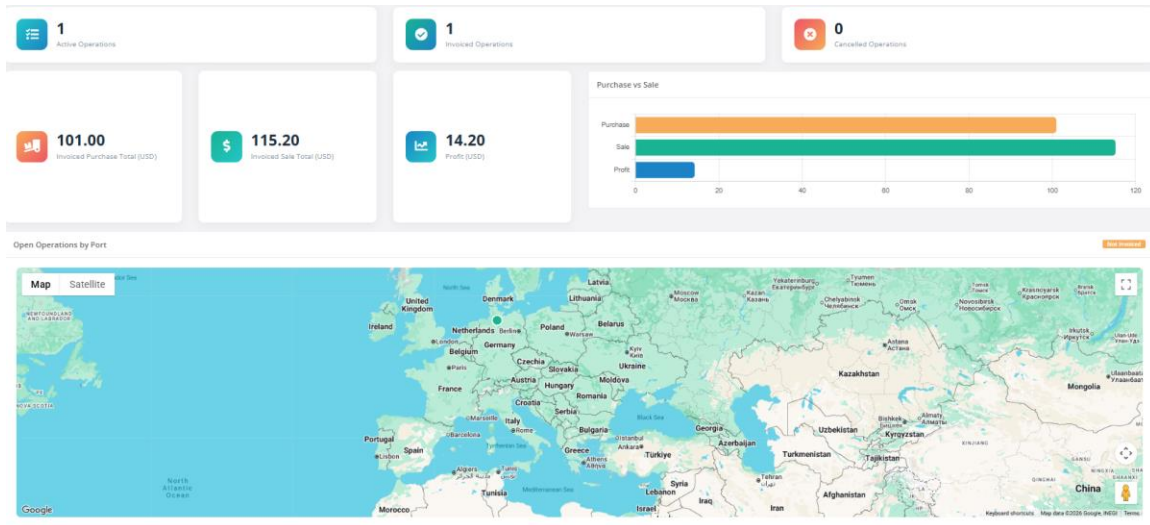
## Signing In and the General Interface

**Login:** Sign in through the browser with a registered email and password. A user who forgot their password can request a reset link by email through **Forgot password?**; a company that does not yet have an account can use **Create an account** to set up its own admin account in a few seconds and start using the system right away. Below the email/password fields are the **Forgot password?** and **Create an account** links. Password reset only asks for an email address; **Send Reset Link** sends the reset link. The new-company sign-up form consists of Company Name, Email and Password fields; **Register** creates the company's admin account.

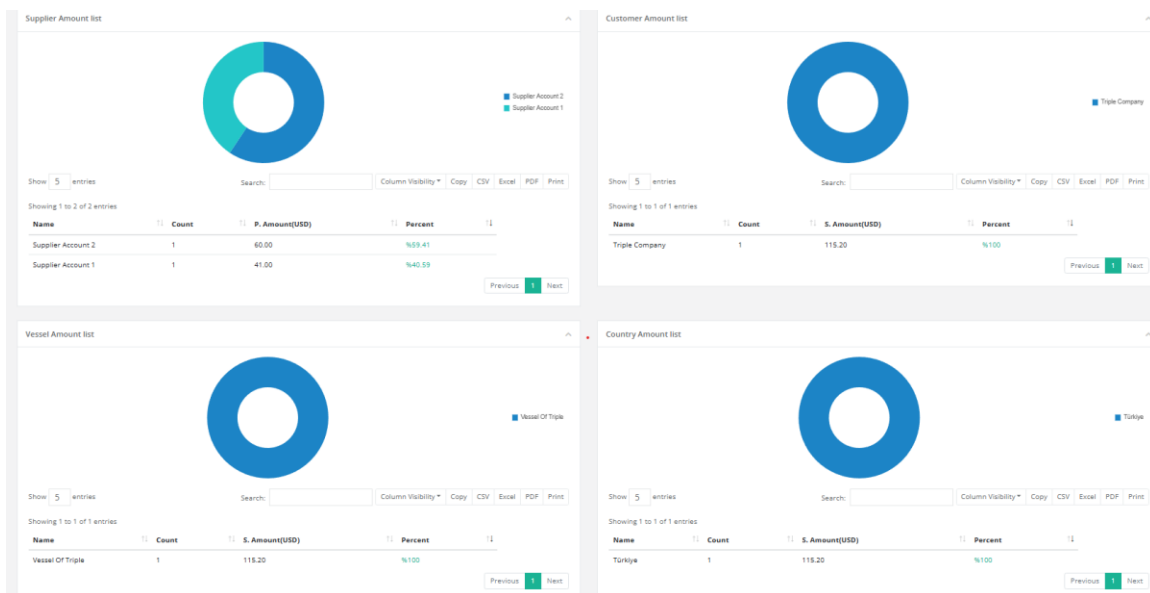
**Left menu:** Every module is reached from a fixed menu on the left of the screen that stays visible at all times; it stays in the same place no matter which page you're on, so there's no sense of getting lost while switching between modules. Headings with more than one sub-page, such as Operations, Analytics, Definitions and Mailbox, expand downward when clicked (the arrow changes direction) and list their sub-pages; clicking again collapses them. The menu is listed below the logo and the email of the signed-in account; clicking the Operations heading opens its sub-menu (Operation List, Canceled Operations List). Analytics, Definitions and Mailbox expand and collapse the same way; only the sub-menu currently needed is expanded at a time.

**Top bar:** A strip at the very top of the page stays fixed no matter which screen you're on: the notification bell icon on the right summarizes recent events, and the **Log out** link on the far right ends the session. Clicking the notification bell lists recent events as a dropdown; each notification is shown with its own colour and icon depending on the type of event — for example, a supplier submitting an offer, a customer confirming a sale offer, or a delivery being reported are all visually distinct from one another. This lets the user tell at a glance what kinds of events have piled up, without reading a long notification list one by one.

**Dashboard (Home):** The home page shown right after signing in; it summarizes the company's current overall state at a glance: how many operations are active, how many have been invoiced, and how many have been canceled; the total invoiced purchase/sale amount (USD) and the profit earned; below that, a Purchase vs Sale chart compares the purchase and sale totals side by side. This is the first screen to check first thing in the morning, or for a quick overview before a meeting.



Below the 6 cards above, a Google Map titled **Open Operations by Port** shows the delivery ports of operations that have not yet been invoiced (Not Invoiced); the map has **Map/Satellite** view buttons and a fullscreen icon, and each port is marked with a dot.



Below that, revenue is visualized in four separate panels: **Supplier Amount list**, **Customer Amount list**, **Vessel Amount list**, **Country Amount list**; each contains a pie (donut) chart and, below it, a table with Name/Count/Amount(USD)/Percent columns. Each panel has its own **Show [N] entries**, **Search**, **Column Visibility**, **Copy/CSV/Excel/PDF/Print** export buttons and **Previous/Next** paging.

## The Operation Life Cycle

From the moment an RFQ is opened, that operation always goes through the same 7-step flow; these steps are laid out left to right along the top tabs of the Operation Detail screen, and the user sees the same layout every time they move from one tab to another. This standard flow means that even when

different operations are handled by different people, everyone follows the same steps in the same order:

1. **Product List (New Request)** — The items the vessel needs are added to the request list one by one by hand, chosen from the catalogue, or added in bulk from a ready-made Excel template; every remaining step of the operation is built on top of this list.
2. **Purchase Offer** — One or more suppliers are asked for a price on the items in the request list; offers are either entered manually in the system or filled in automatically from the prices the supplier enters through their own Web Offer Link.
3. **Select Product** — Prices received from different suppliers for the same item are compared side by side, and the best offer is chosen for each line.
4. **Sale Price** — The desired profit margin is applied on top of the selected purchase prices to calculate the sale price to present to the customer; the offer is sent to the customer by email or directly through a Web Offer Link.
5. **Purchase Order & Delivery** — The confirmed order is issued to the supplier as a formal Purchase Order; the quantities the supplier actually delivers to the vessel are entered into the system and compared against what was requested.
6. **Summary & Invoice** — Purchase and sale totals are summarized, the profit between them is calculated automatically, the commercial invoice is produced as a PDF or Excel file, and the operation is marked "Invoiced".
7. **Documents** — Every document produced over the course of the operation — invoice, delivery note, etc. — is gathered into a single list, so there is no need to leave the operation to look up a past document.

**Important rule:** Once an operation has been marked Invoiced it can no longer be canceled directly, since canceling an operation whose invoice has already been issued would create an inconsistency in the accounting records. A user who wants to cancel such an operation must first remove the Invoiced flag from the Summary & Invoice tab; otherwise the system clearly blocks the cancellation attempt with the message "Operation was Invoiced. First remove invoiced check!"

| Rfq No | Vessel           | Eta                   | Currency | Port       | Country |
|--------|------------------|-----------------------|----------|------------|---------|
| RFQ-1  | Vessel Of Trigue | 9/24/2020 12:00:00 AM | USD      | Haydarpasa | Turkiye |

At the very top of the Operation Detail screen, a summary bar that stays fixed no matter which tab you are on shows the Rfq No, Vessel, Eta, Currency, Port and Country; this information stays visible at all times as you move between the 7 tabs below it.

## Operation List

The Operations > Operation List screen brings together, in a single table, every RFQ the company has opened to date — including ones still in progress; it is the main working screen the operations team looks at first when starting the day, to see which jobs are waiting at which stage.

The table summarizes every operation in a single row: the Rfq No, IMO, Vessel Name, Company Name, Company Group Name, Currency, Country, Port and Main Division columns carry the operation's identifying details, while Vessel Delivered and Invoiced show what stage it is at; Update, Detail and Options show the actions available on that row.

Above the table, and on every row, there are a few core actions used to manage an operation:

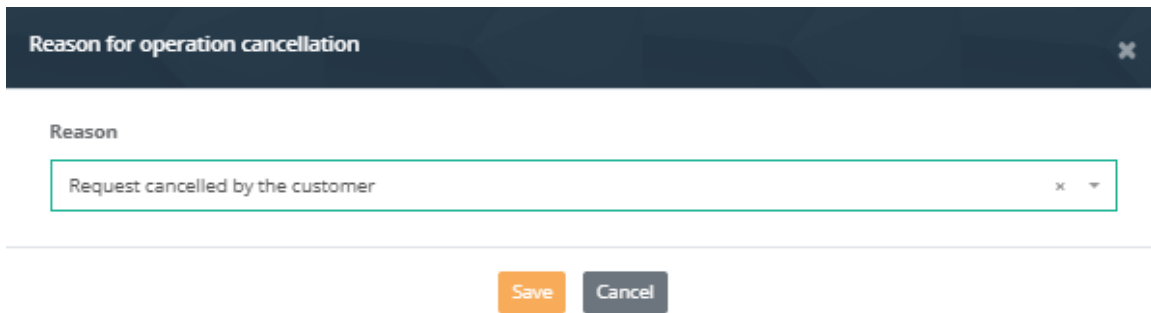
- **New Operation** — starts a new RFQ/operation; the RFQ number is generated automatically by the system, and as soon as it is created the user is taken straight to that operation's Detail screen, i.e. the first tab of the 7-step workflow.
- **Update** — used to correct a mistake noticed after an operation has been opened (the wrong vessel, port, currency or date, for example); it reopens the operation's basic information for editing.
- **Detail** — opens the screen holding the operation's 7-step workflow in a new browser tab, so several operations can be kept open in parallel without closing the Operation List screen.
- Each row also has an **Options** menu (:) on the right, which gives access to canceling the operation (**Cancel**) — as long as the operation has not been invoiced yet, a cancel reason can be selected and confirmed to reverse it. If the operation is already Invoiced, the Cancel option does not appear in the menu at all, to prevent it being canceled by mistake.

The ✓/X icons in the Vessel Delivered and Invoiced columns show what stage an operation is at without opening the row: if delivery hasn't happened yet, or the invoice hasn't been issued yet, the column is marked with a red X; once it's done it turns to a green ✓ — this lets jobs still waiting stand out at a glance in a long list.

Canceled operations don't disappear from the main list — they are kept in a separate list on the Operations > Canceled Operations List screen, so it is always possible to look back later and see which requests were canceled and why.

The screenshot displays two parts of a software interface. The top part, titled 'Operation List', features a table with columns: RFQ No, IMO, Vessel Name, Company Name, Company Group Name, RFQ Date, Eta, Etd, Currency, Country, Port, Main Division, Vessel Delivered, Invoiced, Update, Detail, and Options. Two rows are visible, each with a green checkmark in the 'Vessel Delivered' column and a red X in the 'Invoiced' column. The bottom part, titled 'Operation Information', is a form for editing an operation. It includes fields for RFQ No (RFQ-1), Vessel (a searchable select box), Port (Türkiye - Haydarpaşa), Currency (USD), Division (Local Supply - General Supply - General), Responsible Person (Admin), RFQ Date (9/23/2026), Eta (9/24/2026), Etd (9/28/2026), Agent (a select box), Agent Name, and Remarks. The form has 'Save' and 'Cancel' buttons at the bottom.

The form that opens when **New Operation** or a row's **Update** button is clicked: Rfq No (automatic, read-only), Vessel\* (a searchable select box — listed with vessel + company + group information), Port\*, Currency\*, Division\*, Responsible Person\* (required fields are marked with a red \*), Rfq Date\* (date picker), Eta, Etd (date pickers), Agent (select box) and Agent Name (free text), Remarks; saved or closed with the **Save** and **Cancel** buttons.



Reason for operation cancellation

Reason

Request cancelled by the customer

Save Cancel

The window that opens when **Cancel** is chosen from the Options menu: a cancel reason is chosen from the **Reason** select box (populated from the Operation Cancel Reasons list) and confirmed with **Save**.

## New Request (Entering a Product Request)

The first tab of the Operation Detail screen, **Product List**, is where the items to be taken on board the vessel are written down for the first time; every remaining step of the operation (collecting offers, comparing prices, sale, delivery, invoicing) proceeds from the lines in this list, so how complete and accurate the list is directly affects everything that follows.

Items can be added in three different ways, depending on what information is on hand:

1. **New Item** — rows are added to the table one at a time by hand, and the matching product is picked from the catalogue for each row; the fastest way for small requests of a few items.
2. **Search Product In Catalogs** — the whole catalogue is searched by name or code and the products found are added straight to the list; faster than New Item when the exact product code is already known.
3. **Upload Excel** — a blank template downloaded via Download Template (or Download Template (With Datas), which also includes existing lines) is filled in and imported in one go with Upload Excel; preferred for large requests with dozens of items.

During the Excel import, the **unit** name on each row is automatically matched against the units already defined in the system. Rows that don't match — i.e. that carry a unit name the system doesn't recognize — are not imported at all; instead the user is shown a separate warning list of exactly which rows were rejected and for which unit name. This check prevents a product from being silently created with wrong or incomplete unit information, for example because of a differently spelled unit name in the Excel file.

The request list table shows the Row, Product Group Name, Product Code, Product Name, Product Name Other, Qty, Unit Short Name and Remarks columns; the Options column is used to edit or delete a row.

Rows added by mistake, or no longer needed, don't have to be deleted one at a time; several rows can be selected and removed in one go with **Delete Selected Items**.

Product List | Purchase Offer | Select Product | Sale Price | Purchase Order & Delivery | Summary & Invoice | Documents

Download Template | Download Template (With Datas) | Upload Excel

New Request Items

New Item | Delete Selected Items | Search Product In Catalogs

Show: 10 entries | Search: | Select all | Print all | Column Visibility | Copy | CSV | Excel | PDF | Print

| Row | Product Group Name | Product Code | Product Name                         | Product Name Other | Qty | Unit Short Name | Remarks | Options |
|-----|--------------------|--------------|--------------------------------------|--------------------|-----|-----------------|---------|---------|
| 1   | Bathroom Equipment | C3910301     | DISK SOAP CHE PL/D BRASS             |                    | 10  | PET             |         | ⋮       |
| 2   | Rikutoal Equipment | DH800212     | CALCULATOR MULTI FUNCTION CALCULATOR |                    | 10  | PET             |         | ⋮       |

Previous | Next

Next Step

All 7 tabs are shown together at the top of the screen (Product List active). Below the **Download Template**, **Download Template (With Datas)** and **Upload Excel** buttons sits the **New Request Items** table; alongside the **New Item**, **Delete Selected Items** and **Search Product In Catalogs** buttons are the standard DataTable tools (Show entries, Search, Column Visibility, Copy/CSV/Excel/PDF/Print). The green : menu on the right of each row handles per-row actions; the **Next Step** button at the bottom of the page moves on to the next tab (Purchase Offer).

*\*(Screenshot: "unit not found" warning message — a sample import error, if available)\**

## Purchase Offer (Collecting Supplier Quotes)

The **Purchase Offer** tab is where prices are collected from the market for the items in the request list; more than one supplier can be added to the same operation so the same product list is quoted in parallel, letting prices be compared and the best one chosen in the next step (Select Product).

- **New Supplier** adds a supplier account specific to this operation; it can be chosen from an existing supplier card already defined in the system, or a brand-new supplier can be added just for this operation. Each supplier gets its own currency and parity, so that even if offers come in from different suppliers in different currencies, the system converts them into the operation's own currency to make them comparable.
- In the **Suppliers** summary table above, alongside the Total Purchase Price, Discount Percent, Total Discount, Total Net Price, Delivery/Launch/Other Expenses and Payment Term columns for each supplier row, there are three action columns — visible once the table is scrolled to the right:
  - o **Send Mail**: sends the supplier a quote-request email listing the requested items; inside the email is a personal Web Offer Link the supplier can use to enter prices directly, without ever signing in to the system.
  - o **Web Offer**: shows when the link sent to the supplier was sent/expires, whether the supplier has visited it, and whether they have submitted their offer; if the supplier has entered an offer, **Apply to Purchase Offer** brings those prices into the Purchase Items table with one click.
  - o **Receive Mail**: if the supplier replies directly by email instead of using the web link, this associates that message with the operation and lets the prices be entered into the Purchase Items table.

- Each supplier has its own **Purchase Items** table, where unit prices can also be entered by hand per item. **Equal Units / Equal Quantities** apply the same unit or quantity to every row with one click; a percentage entered in **Disc. Percent %** and applied with **Apply** is applied as a bulk discount across all items; **Save Purchase Prices** saves whatever prices were entered.
- Instead of entering it in the system by hand, an offer can also be prepared and uploaded as an **Excel** file (Purchase Offer Excel); this is much faster than entering prices line by line when the supplier has already sent their price list in Excel format.

Product List

Purchase Offer

Select Product

Set Price

Purchase Order & Delivery

Summary & Invoice

Documents

Suppliers

New Supplier

Showing 1 to 2 of 2 entries

0 columns selected

0 cells selected

Column Visibility

Copy

CSV

Excel

PDF

Print

| Supplier Name      | Parity   | Currency Name | Total Purchase Price | Discount Percent | Total Discount | Total Net Price | Delivery Expenses | Launch Expenses | Other Expenses | Total With Expenses | Payment Term | E-mail Sent? | Send Mail       | Receive Mail       | Web Offer            | Update            | Delete            |
|--------------------|----------|---------------|----------------------|------------------|----------------|-----------------|-------------------|-----------------|----------------|---------------------|--------------|--------------|-----------------|--------------------|----------------------|-------------------|-------------------|
| Supplier Account 1 | 0.02500  | TRY           | 3,000.00             | 0.00             | 0.00           | 3,000.00        | 0.00              | 0.00            | 0.00           | 3,000.00            |              | ✓            | <div>Send</div> | <div>Receive</div> | <div>Web Offer</div> | <div>Update</div> | <div>Delete</div> |
| Supplier Account 2 | 1.000000 | USD           | 80.00                | 0.00             | 0.00           | 80.00           | 0.00              | 0.00            | 0.00           | 80.00               |              | ✓            | <div>Send</div> | <div>Receive</div> | <div>Web Offer</div> | <div>Update</div> | <div>Delete</div> |

Supplier Account 1

Equal Units

Equal Quantities

Reset Price All Items

Disc. Percent %

Apply

Save Purchase Prices

Search:

Column Visibility

Copy

CSV

Excel

PDF

Print

Showing 1 to 2 of 2 entries

| Row | T | Product Group Name | Product Code | Product Name                         | Qty | Unit | Supp. Qty     | Supp. Unit     | Supp. Price    | Supp. Price Total | Supp. Disc. Percent | Supp. Disc. Amount | Supp. Disc. Amount Total | Supp. Net Price | Supp. Net Total | Supp. Remarks |
|-----|---|--------------------|--------------|--------------------------------------|-----|------|---------------|----------------|----------------|-------------------|---------------------|--------------------|--------------------------|-----------------|-----------------|---------------|
| 1   |   | Bathroom Equipment | C3910301     | DISH SOAP,CHR,PLO BRASS              | 10  | PKT  | <div>10</div> | <div>PKT</div> | <div>100</div> | 1,000.00          | <div>0</div>        | 0.00               | 0.00                     | <div>100</div>  | 1,000.00        |               |
| 2   |   | Nautical Equipment | D4900212     | CALCULATOR,MULTI FUNCTION CALCULATOR | 10  | PKT  | <div>10</div> | <div>PKT</div> | <div>200</div> | 2,000.00          | <div>0</div>        | 0.00               | 0.00                     | <div>200</div>  | 2,000.00        |               |

Next Step

In the **Suppliers** table above, alongside the Parity, Currency Name, Total Purchase Price, Discount Percent, Total Discount, Total Net Price, Delivery/Launch/Other Expenses, Total With Expenses, Payment Term and **E-mail Sent?** (whether the quote-request email was sent) columns for each supplier row, there are **Send**, **Receive**, **Web Offer**, **Update** and **Delete** buttons.

In the **Supplier Account 1** table below, per product there are Qty/Unit (as requested) and Supp. Qty/Supp. Unit/Supp. Price/Supp. Price Total/Supp. Disc. Percent/Supp. Disc. Amount/Supp. Net Price/Supp. Net Total/Supp. Remarks entry fields — the price the supplier gives is processed row by row here.

Upload Purchase Excel



The Excel file must match the template and file size must be maximum 1 mb.Up to 2500 records can be uploaded.

The **Upload Excel** window reminds you that the file must match the template exactly, must be no larger than 1 MB, and can hold at most 2500 records.

Send Mail To Supplier

From \*

c4d0eebf-28e2-45dc-ac5e-a7c63757a5ff@tripleshipsupply.com

GroupNames

Please

To \*

supplier1@tripleshipsupply.com x

Cc

Subject \*

Supplier Account 1 - Purchase Offer

MailBody \*

S B U n open sans A [list] [link] [image] [video] [x] </> ?

Good day,  
  
We would like to request your best offer for the items listed in the attached file.  
  
Please submit your offer - including unit prices, currency, expenses and payment term - through the link below:  
  
[Click here to submit your offer](#)  
  
Please note that this link will expire on 28.09.2026.  
  
Should you have any questions, please do not hesitate to contact us.

Attachments

X [X]

Purchase Offer Excel

Send Mail

Cancel

The **Send Mail** window has a From field (the employee's own TSS Inbox address, read-only), To\*/Cc recipient boxes, Subject\*, a rich-text-editor MailBody\*, and an Attachments area to which the Purchase Offer Excel file is added automatically; sent or closed with **Send Mail/Cancel**.

Supplier Web Offer - Supplier Account 1

Sent Offer Links

| Sent Date           | Expire Date         | Submitted? | Submitted Date      | Visit Count |                             |
|---------------------|---------------------|------------|---------------------|-------------|-----------------------------|
| 22.09.2026 15:03:37 | 25.09.2026 15:03:37 | ✓ Yes      | 22.09.2026 15:05:31 | 2           | <a href="#">View Detail</a> |

Currency: TRY | Delivery Exp: 0.00 | Launch Exp: 0.00 | Other Exp: 0.00 | Total With Expenses: 3000.00 | Payment Term: - | Remark: -

| Picture | Group              | Code     | Product Name                         | Qty(RFQ) | Unit(RFQ) | Supp. Qty | Supp. Unit | Supp. Price | Supp. Price Total | Supp. Disc % | Supp. Disc. Total | Supp. Net Price | Supp. Net Total | Supp. Remark |
|---------|--------------------|----------|--------------------------------------|----------|-----------|-----------|------------|-------------|-------------------|--------------|-------------------|-----------------|-----------------|--------------|
|         | Nautical Equipment | D4900212 | CALCULATOR,MULTI FUNCTION CALCULATOR | 10       | PKT       | 10        | PKT        | 200         | 2000.00           | 0            | 0.00              | 200             | 2000.00         |              |
|         | Bathroom Equipment | C3910301 | DISH,SOAP,CHR,PL'D BRASS             | 10       | PKT       | 10        | PKT        | 100         | 1000.00           | 0            | 0.00              | 100             | 1000.00         |              |
| Total   |                    |          |                                      |          |           |           |            |             | 3000.00           |              | 0.00              |                 | 3000.00         |              |

[Apply to Purchase Offer](#)
[Cancel](#)

The **Web Offer** button opens tracking for the link sent to the supplier: the Sent Date, Expire Date, **Submitted?**, Submitted Date and Visit Count columns show when the link was sent, whether it has expired, and the supplier's visit/submission status. The table below lists the quantities/prices the supplier entered, item by item; the **Apply to Purchase Offer** button brings those prices into the Purchase Offer table with one click.

### Select Product and Sale Price (Choosing Products and the Sale Offer)

The **Select Product** tab comes into play once quotes have been collected from more than one supplier in the Purchase Offer step: it lets you compare, side by side, the prices different suppliers gave for the same item, and decide per line which supplier to buy from — all items do not have to come from a single supplier, each line can be chosen separately from whichever supplier gave the best offer for it.

- Above, offers from different suppliers in different currencies are summarized already converted into the operation's own currency (e.g. USD) — the note "Pricing has been converted to the operation's currency" in the yellow info box is a reminder that this conversion has been applied, so the user never has to convert figures in different currencies in their head.
- In the **Compare Prices** table, the price columns for every supplier are laid out side by side for each product row, so it's clear at a glance which supplier came in cheaper on which item. The **Choose Cheap** button automatically picks the cheapest offer for every item; if particular suppliers should be favoured instead, **Choose Selected Filters** applies a filtered selection. The chosen cell is marked with a green ✓ and confirmed with **Save Selected Price**, carrying it forward to the next step (Sale Price).

On the **Sale Price** tab, the sale price to present to the customer is set using the purchase prices selected in the previous step as the base; the goal here isn't just to pass the cost along, but to put a reasonable profit margin on top of it to give the customer a clear, competitive offer:

- The **Sale Offer** summary table shows the amounts still at the offer stage (the Offer row) side by side with the final amounts the customer has confirmed (the Order row); the difference between the two shows how much the customer changed the quantity or price that was offered.

- Freight, port and other extra costs are entered in the **Delivery/Launch/Other Expenses** boxes and saved with **Save Sale Exp.**; these costs are included in the sale amount and passed on to the customer.
- Instead of pricing every item by hand, **% Profit Apply** applies the same profit margin to every item in one go; if a customer-specific discount is needed, **% Discount Apply** defines a bulk discount.
- Once pricing is finished, **Send Mail** sends the customer or vessel a sale offer email; the Web Offer Link inside it lets the customer review and approve the offered quantities without signing in to the system. **View Web Offer** tracks the status of that link from the system (has it been viewed, has it been approved); **Upload Excel** imports prices in bulk, and **Save Sale Offer** saves all the changes.

Product List

Purchase Offer

Select Product

Sale Price

Purchase Order & Delivery

Summary & Invoice

Documents

Suppliers

Pricing has been converted to the operation's currency (USD)

Showing 1 to 3 of 3 entries

| Supplier Name      | Selected Amount | Discount Amount | Selected Net Amount | Delivery Exp. | Launch Exp. | Other Exp. | Selected Net Amount With Exp. |
|--------------------|-----------------|-----------------|---------------------|---------------|-------------|------------|-------------------------------|
| Supplier Account 1 | 20.00           | 0.00            | 20.00               | 0.00          | 0.00        | 0.00       | 20.00                         |
| Supplier Account 2 | 30.00           | 0.00            | 30.00               | 0.00          | 0.00        | 0.00       | 30.00                         |
| TOTAL              | 50.00           | 0.00            | 50.00               | 0.00          | 0.00        | 0.00       | 50.00                         |

Column VisibilityCopyCSVExcelPDFPrint

Compare Prices

Suppliers

Group Name

Choose Selected Filters

Choose Cheap

Reset Selected Items

Save Selected Price

Showing 1 to 2 of 2 entries

| Product List |                    |              |                                      |      |      |        | Supplier Account 1 Prices           |       |            |           |                 | Supplier Account 2 Prices |                                     |       |            |           |                 |              |
|--------------|--------------------|--------------|--------------------------------------|------|------|--------|-------------------------------------|-------|------------|-----------|-----------------|---------------------------|-------------------------------------|-------|------------|-----------|-----------------|--------------|
| Row          | Product Group Name | Product Code | Product Name                         | Qty. | Unit | Remark | Select                              | Qty.  | Supp. Unit | Net Price | Total Net Price | Supp. Remark              | Select                              | Qty.  | Supp. Unit | Net Price | Total Net Price | Supp. Remark |
| 1            | Bathroom Equipment | C3910301     | DISH SOAP CHR. PLD BRAS              | 10   | PKT  |        | <input checked="" type="checkbox"/> | 10.00 | PKT        | 2.00      | 20.00           |                           | <input type="checkbox"/>            | 10.00 | PKT        | 5.00      | 50.00           |              |
| 2            | Nautical Equipment | D4900212     | CALCULATOR MULTI FUNCTION CALCULATOR | 10   | PKT  |        | <input type="checkbox"/>            | 10.00 | PKT        | 4.10      | 41.00           |                           | <input checked="" type="checkbox"/> | 10.00 | PKT        | 3.00      | 30.00           |              |

Search

Column VisibilityCopyCSVExcelPDFPrint

Next Step

At the top, the Selected Amount, Discount Amount, Selected Net Amount, Delivery/Launch/Other Exp. and Selected Net Amount With Exp. for each supplier are summarized with a TOTAL row; the yellow info box notes that prices have been converted into the operation's currency ("Pricing has been converted to the operation's currency").

In the **Compare Prices** table below, each supplier is shown side by side with its own Select/Qty./Supp. Unit/Net Price/Total Net Price/Supp. Remark column group; the selected cell is marked with a green ✓ box (in this screen, Supplier Account 1 is selected on row 1 and Supplier Account 2 on row 2). Selection is made and saved with the **Choose Selected Filters**, **Choose Cheap**, **Reset Selected Items** and **Save Selected Price** buttons.

Product ListPurchase OfferSelect ProductSale PricePurchase Order & DeliverySummary & InvoiceDocuments

Sale Offer

Showing 1 to 2 of 2 entries

| Name  | Purchase Amount | Purchase Total Expenses | Purchase Amount W.Exp | Sale Amount | Discount Amount | Sale Net Amount | Sale Total Expenses | Sale Net Amount W.Exp | Profit Amount |
|-------|-----------------|-------------------------|-----------------------|-------------|-----------------|-----------------|---------------------|-----------------------|---------------|
| Offer | \$0.00          | 0.00                    | \$0.00                | 60.60       | 3.00            | \$7.60          | 0.00                | \$7.60                | 7.10          |
| Order | 101.00          | 0.00                    | 101.00                | 121.20      | 6.00            | 115.20          | 0.00                | 115.20                | 14.20         |

Column Visibility

Copy

CSV

Excel

PDF

Print

Delivery Expenses

Launch Expenses

Other Expenses

Save Sale Exp.

Group Name

% Profit

Apply

% Discount

Apply

Reset Prices

Send Mail

Upload Excel

Save Sale Offer

View Web Offer

Sale Prices

Showing 1 to 2 of 2 entries

Search

Column Visibility

Copy

CSV

Excel

PDF

Print

| Row | Product Group Name | Product Code | Product Name              | Unit | Select Remark | Select Qty. | Confirm Qty. | Select Price | Select Total | Profit % | Sale Price | Sale Total | Discount % | Discount | Discount Total | Sale Net Price | Sale Net Total | Profit Total | Sale Remark |
|-----|--------------------|--------------|---------------------------|------|---------------|-------------|--------------|--------------|--------------|----------|------------|------------|------------|----------|----------------|----------------|----------------|--------------|-------------|
| 1   | Bathroom Equipment | C3910301     | DISH SOAP,CHRLPLD BRASS   | PKT  |               | 10          | 20           | 2.05         | 41.00        | 20       | 2.46       | 49.20      | 5          | 0.12     | 2.40           | 2.34           | 46.80          | 5.80         |             |
| 2   | Nautical Equipment | D4900212     | CALCULATOR,MULTI FUNCTION | PKT  |               | 10          | 20           | 3.00         | 60.00        | 20       | 3.60       | 72.00      | 5          | 0.18     | 3.60           | 3.42           | 68.40          | 8.40         |             |

Next Step

In the **Sale Offer** summary table, the Offer/Order rows are compared across the Purchase Amount, Purchase Total Expenses, Purchase Amount W.Exp, Sale Amount, Discount Amount, Sale Total Expenses, Sale Net Amount W.Exp and Profit Amount columns; the Delivery/Launch/Other Expenses boxes on the right are saved with **Save Sale Exp.** The toolbar below has the **% Profit + Apply**, **% Discount + Apply**, **Reset Prices**, **Send Mail**, **Upload Excel**, **Save Sale Offer** and **View Web Offer** buttons.

In the **Sale Prices** table, the fields entered by hand per product are **Confirm Qty.**, **Profit %**, **Sale Price** and **Discount %** (blue-bordered inputs); Select Price/Select Total, Sale Total, Discount, Discount Total, Sale Net Price, Sale Net Total and **Profit Total** are calculated automatically from those entries and highlighted in green.

Upload Sale Offer Excel

The Excel file must match the template and file size must be maximum 1

mb.Up to 2500 records can be uploaded.

The **Upload Excel** window reminds you that the file must match the template exactly, must be no larger than 1 MB, and can hold at most 2500 records.

Send Mail To Customer

From \*

c4d0eebf-28e2-45dc-ac5e-a7c63757a5ff@tripleshipsupply.com

GroupNames

To \*

vessel@tripleshipsupply.com x

Cc

Subject \*

Sale Offer - RFQ-1

MailBody \*

B

U

open sans

A

Good Day,

Vessel : Vessel Of Triple

Delivery Port : Haydarpasa

Country : Türkiye

ETA : 24.09.2026

ETD : 28.09.2026

Attachments

X

Sale Offer Excel

Send Mail

Cancel

The **Send Mail** window has the same layout as Purchase Offer's; here the To field suggests the customer's/vessel's email, the MailBody comes pre-filled with the Vessel/Delivery Port/Country/ETA/ETD information, and the Sale Offer Excel file is attached automatically.

Customer Web Offer

Sent Offer Links

| Sent Date           | Expire Date         | Confirmed? | Confirmed Date      | Visit Count |                             |
|---------------------|---------------------|------------|---------------------|-------------|-----------------------------|
| 22.09.2026 15:15:16 | 07.10.2026 15:15:16 | ✓ Yes      | 22.09.2026 15:15:56 | 0           | <a href="#">View Detail</a> |

Confirmed via web link on 22.09.2026 15:15:56 | Remark: -

| Group              | Code     | Product Name                         | Offered Qty | Unit | Approved | Price | Price Total | Disc % | Disc Total | Net Price | Net Total | Remark |
|--------------------|----------|--------------------------------------|-------------|------|----------|-------|-------------|--------|------------|-----------|-----------|--------|
| Bathroom Equipment | C3910301 | DISH,SOAP,CHR,PL'D BRASS             | 10          | PKT  | 20       | 2.46  | 49.20       | 5      | 2.40       | 2.34      | 46.80     |        |
| Nautical Equipment | D4900212 | CALCULATOR,MULTI FUNCTION CALCULATOR | 10          | PKT  | 20       | 3.6   | 72.00       | 5      | 3.60       | 3.42      | 68.40     |        |
| Total              |          |                                      |             |      |          |       | 121.20      |        | 6.00       |           | 115.20    |        |

[Apply Web Offer](#)
[Close](#)

The **View Web Offer** window tracks the link's status through Sent Date/Expire Date/**Confirmed?**/Confirmed Date/Visit Count; if the customer has confirmed, the quantities they approved for each item (**Approved**) are shown below, and **Apply Web Offer** brings those approved quantities/prices into the Sale Offer table.

## Purchase Order & Delivery

The **Purchase Order & Delivery** tab manages the stage where the order agreed on price is actually delivered: on one hand the confirmed order is formally issued to the supplier as a Purchase Order, and on the other hand the quantities the supplier actually delivers to the vessel are entered into the system and compared against what was requested — this comparison makes visible how closely what was delivered matches what was agreed in the order.

- The **Purchase Order Suppliers** table above summarizes, in a single row per supplier, the total amount ordered, whether delivery has taken place (IsDelivered), and whether the order email has been sent (E-mail Sent?).
- In the **Delivery Items** table, the quantity requested per product is shown side by side with the quantity the supplier actually delivered to the vessel; any portion not delivered or returned is recorded separately in the **Return Qty** field. **Equal Units/Equal Quantities** apply the same value to every row in bulk, and **Save Delivery Items** saves it.
- In the quantity comparison, if the delivered quantity is zero or differs from what was requested, the row is highlighted red/yellow using the same colour logic as the Purchase Offer screen; this makes short or excess deliveries stand out without reading the table line by line.
- **Vessel Delivery Note (All Items)** downloads an Excel delivery note listing everything delivered to the vessel, which can be handed to the vessel or the supplier as proof.
- Once every item has been received, the operation automatically switches to **Delivered** status and is marked with a green ✓ badge; this is the signal that it can move on to the next step, invoicing.

Product List

Purchase Order

Select Product

Sale Price

Purchase Order & Delivery

Summary & Invoice

Documents

Purchase Order Suppliers

Showing 1 to 2 of 2 entries

Columns Visibility

Collapse

CSV

Excel

PDF

Print

| Supplier Name      | Total Purchase Price | Total Discount | Total Net Price | Delivery Expenses | Launch Expenses | Other Expenses | Total With Expenses | IsDelivered | E-mail Sent? | Currency Name | Payment Term | Purchase Order        | Upload Excel            | Web Offer                 |
|--------------------|----------------------|----------------|-----------------|-------------------|-----------------|----------------|---------------------|-------------|--------------|---------------|--------------|-----------------------|-------------------------|---------------------------|
| Supplier Account 1 | 2,000.00             | 0.00           | 2,000.00        | 0.00              | 0.00            | 0.00           | 2,000.00            | ✓           | ✓            | TRY           |              | <div>Send Order</div> | <div>Upload Excel</div> | <div>View Web Offer</div> |
| Supplier Account 2 | 60.00                | 0.00           | 60.00           | 0.00              | 0.00            | 0.00           | 60.00               | ✓           | ✓            | USD           |              | <div>Send Order</div> | <div>Upload Excel</div> | <div>View Web Offer</div> |

Delivery Items

Equal Units

Equal Quantities

Save Delivery Items

Vessel Delivery Note (All Items)

Delivered

Showing 1 to 2 of 2 entries

Search

Columns Visibility

Collapse

CSV

Excel

PDF

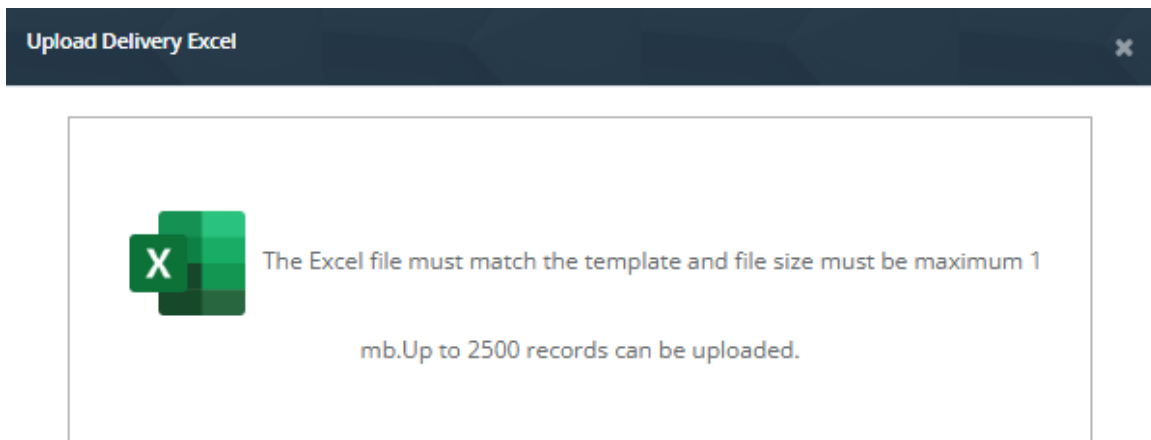
Print

| Row | Supplier           | Product Group Name | Product Code | Product Name                         | Unit | Remark | Quantity | Purchase Net Price | Purchase Net Total | Currency | Delivery Unit | Delivery Qty  | Return Qty   |
|-----|--------------------|--------------------|--------------|--------------------------------------|------|--------|----------|--------------------|--------------------|----------|---------------|---------------|--------------|
| 1   | Supplier Account 1 | Bathroom Equipment | CB910301     | DISH SOAP CHR PL'D BRASS             | PKT  |        | 20       | 100                | 2000               | TRY      | PKT           | <div>20</div> | <div>0</div> |
| 2   | Supplier Account 2 | Nautical Equipment | CH900212     | CALCULATOR MULTI FUNCTION CALCULATOR | PKT  |        | 20       | 3.00               | 60.00              | USD      | PKT           | <div>20</div> | <div>0</div> |

Next Step

In the **Purchase Order Suppliers** table, alongside the Total Purchase/Discount/Net Price, Delivery/Launch/Other Expenses and Total With Expenses columns per supplier are the **IsDelivered** and **E-mail Sent?** status icons, Currency Name, Payment Term, and the **Purchase Order** (Send Order), **Upload Excel** and **Web Offer** (View Web Offer) action buttons.

In the **Delivery Items** table, alongside the requested Quantity there is the **Delivery Unit** (dropdown) and **Delivery Qty** (blue input) needed for the delivery, plus a **Return Qty** (red-bordered input) — the quantity returned to, or not accepted from, the supplier is entered here. Bulk actions are done with **Equal Units**, **Equal Quantities** and **Save Delivery Items**; **Vessel Delivery Note (All Items)** downloads the delivery note.



The **Upload Excel** window reminds you that the file must match the template exactly, must be no larger than 1 MB, and can hold at most 2500 records.



Supplier Web Offer - Supplier Account 1

Sent Offer Links

| Sent Date           | Expire Date         | Submitted? | Submitted Date      | Visit Count |                             |
|---------------------|---------------------|------------|---------------------|-------------|-----------------------------|
| 22.09.2026 15:24:44 | 25.09.2026 15:24:44 | ✓ Yes      | 22.09.2026 15:25:52 | 0           | <a href="#">View Detail</a> |

| Group              | Code     | Product Name             | Qty (RFQ) | Unit (RFQ) | Delivery Qty | Delivery Unit | Delivery Price | Delivery Price Total |
|--------------------|----------|--------------------------|-----------|------------|--------------|---------------|----------------|----------------------|
| Bathroom Equipment | C3910301 | DISH,SOAP,CHR,PL'D BRASS | 20        | PKT        | 20           | PKT           | 100            | 2000.00              |
| Total              |          |                          |           |            |              |               |                | 2000.00              |

[Apply Web Offer](#)
[Close](#)

The **Web Offer** window tracks the link via Sent Date/Expire Date/Submitted?/Submitted Date/Visit Count; the table below shows the **Delivery Qty/Delivery Unit/Delivery Price** the supplier reported, and **Apply Web Offer** brings those values into the Delivery Items table.

## Summary & Invoice (Invoicing)

The **Summary & Invoice** tab, the operation's final step, gathers all the purchase and sale movements into a single summary showing how much profit the operation made, and is where the official invoice is generated:

- The **Operation Summary** card places the Purchase and Sale columns side by side: Amount, Discount Amount, Net Amount, Delivery/Launch/Other Exp. and Last Amount appear on both sides, while the Purchase side ends with the Currency used and the Sale side ends with the Profit Amount, the operation's net profit — this single card gives the operation's financial summary at a glance.
- Once the real invoice has been issued, its date (InvoicedDate) and number (InvoiceNo) are entered here and saved with **Save**; this also marks the operation as **Invoiced** and, from that point on, prevents it from being canceled.
- The **Create Commercial Invoice** and **Create Commercial Invoice (Excel)** buttons use all the information already in the system to produce the official commercial invoice as a PDF or Excel file with one click; there's no need to prepare an invoice by hand.
- The **Invoice Product Items** table at the bottom of the tab lists, line by line, the delivered quantity, purchase/sale net price, total amount and the profit earned (Profit Total) for every item on the invoice, so it's also possible to see which product the total profit came from.

**Important rule:** Once an operation has been marked Invoiced it can no longer be canceled, because an issued invoice means an entry has already been made in the accounting records, and reversing it afterwards would create a financial inconsistency. If a cancellation is attempted, the system clearly blocks it with the message "Operation was Invoiced. First remove invoiced check!"; a user who wants to cancel it must first remove the Invoiced flag here, then use the Cancel option in Operation List.

On the **Documents** tab, every document produced over the course of the operation — invoice, delivery note, uploaded Excel files — is gathered into a single list with its DocumentType, FileName and ProcessDate; the **Download** button lets any document be downloaded again, even months after it was produced.

| Operation Documents   |                                              |                       |                          |
|-----------------------|----------------------------------------------|-----------------------|--------------------------|
| DocumentType          | FileName                                     | ProcessDate           | Download                 |
| Sale Order Upload     | RFQ-1-Triples Company-Vessel Of Triples.xlsx | 9/25/2026 12:28:34 PM | <a href="#">Download</a> |
| Purchase Offer Upload | RFQ-1-Supplier Account 1.xlsx                | 9/25/2026 12:28:55 PM | <a href="#">Download</a> |

Every document produced for that operation (e.g. "Sale Order Upload", "Purchase Offer Upload") is listed with its DocumentType/FileName/ProcessDate columns on screen; the **Download** button at the end of the row downloads the file again.

| Operation Summary   |        |                 |        |
|---------------------|--------|-----------------|--------|
| Purchase            |        | Sale            |        |
| Purchase Amount     | 101.00 | Sale Amount     | 121.20 |
| Discount Amount     | 0.00   | Discount Amount | 6.00   |
| Purchase Net Amount | 101.00 | Sale Net Amount | 115.20 |
| Delivery Exp.       | 0.00   | Delivery Exp.   | 0.00   |
| Launch Exp.         | 0.00   | Launch Exp.     | 0.00   |
| Other Exp.          | 0.00   | Other Exp.      | 0.00   |
| Last Amount         | 101.00 | Last Amount     | 115.20 |
| Currency            | USD    | Profit Amount   | 14.20  |

InvoicedDate: 9/30/2026

InvoiceNo: INV000001

[Save](#)

☒ Create Commercial Invoice
 ☒ Create Commercial Invoice (Excel)
 ☐ Invoiced

| Row | Group Name         | Code     | Product Name                         | Qty.  | Unit | Purchase Net Price | Purchase Net Total | Sale Net Price | Sale Net Total | Profit Total |
|-----|--------------------|----------|--------------------------------------|-------|------|--------------------|--------------------|----------------|----------------|--------------|
| 1   | Bathroom Equipment | C3910301 | DSH SOAP CHR PLD BRASS               | 20.00 | PCT  | 2.05               | 41.00              | 2.34           | 46.80          | 5.80         |
| 2   | Nautical Equipment | D4902212 | CALCULATOR MULTI FUNCTION CALCULATOR | 20.00 | PCT  | 3.00               | 60.00              | 3.42           | 68.40          | 8.40         |

The **Operation Summary** card shows the Purchase (blue heading) and Sale (green heading) columns side by side with Amount/Discount Amount/Net Amount/Delivery Exp./Launch Exp./Other Exp./Last Amount values; the Purchase side ends with Currency, the Sale side with Profit Amount. On the right are InvoicedDate (date picker), InvoiceNo (free text, e.g. INV000001), the **Save** button, and below it the **Create Commercial Invoice** and **Create Commercial Invoice (Excel)** buttons along with an **Invoiced** checkbox — once this box is checked and saved, the operation is considered invoiced.

The **Invoice Product Items** table below shows, per product, Dlvry. Unit/Dlvry. Qty., Purchase Net Price/Purchase Net Total (blue), Sale Net Price/Sale Net Total, and **Profit Total** (green).

*\*(Screenshot: the warning message shown when trying to cancel an Invoiced operation)\**

## Web Offer Links (Supplier / Customer External User Screens)

For communication with suppliers and customers, the system uses a method that never requires the other party to open an account in the system at all: special, password-free, time-limited links (expiring on a set date) — **Web Offer Links**. Clicking one of these opens a page outside the system, designed just for that one transaction. There are three different types of link, each sent from its own template on the Email Templates screen:

1. **Purchase Offer Link** — sent to the supplier (inside an email filled in with the {{Link}}, {{LinkExpireDate}}, {{SupplierName}}, {{Rfqno}} placeholders). A supplier who clicks the link sees the list of requested products and, without ever signing in to the system, enters their unit price,

currency, extra costs and payment terms directly on this page and submits their offer; this information is processed into the system automatically.

2. **Sale Offer Link** — sent to the customer or vessel (with the {{VesselName}}, {{PortName}}, {{CountryName}}, {{Eta}}, {{Etd}} information). The customer reviews the offered products and quantities on this page, adjusts the quantities if needed, and confirms — this confirmation finalizes the sale offer.
3. **Delivery Link** — sent to the supplier; the supplier reports and confirms, through this link, the quantities of each product actually delivered to the vessel, so the difference between what was ordered and what was delivered is reflected in the system automatically.

Every link has an expiry date (LinkExpireDate); once a link has expired it can't be used again, which prevents an old or invalid offer from being processed by mistake. The text of the emails that are sent is not fixed; it can be freely edited from the Email Templates screen to match the company's own language, tone or needs.



RFQ No: RFQ-1 | Port: Haydarpaşa | Country: Türkiye | ETA: 24.09.2026

---

**Offer Totals**

| Currency | Total Purchase Price | Discount Percent | Total Discount | Total Net Price | Delivery Expenses | Launch Expenses | Other Expenses | Total With Expenses | Payment Term |
|----------|----------------------|------------------|----------------|-----------------|-------------------|-----------------|----------------|---------------------|--------------|
| TRY      | 0.00                 | 0.00             | 0.00           | 0.00            | 0                 | 0               | 0              | 0.00                | e.g. 30 days |

**Remark**

General remark for this offer

---

**Purchase Items**

[Equal Units](#)
[Equal Quantities](#)
[Reset Price All Items](#)
[Disc. Percent %](#)
[Apply](#)

Search:

| Product Group Name | Product Code | Product Name                         | Qty | Unit | Supp. Qty | Supp. Unit | Supp. Price | Supp. Price Total | Supp. Disc. Percent | Supp. Disc. Amount | Supp. Disc. Amount Total | Supp. Net Price | Supp. Net Total | Supp. Remarks | Picture |
|--------------------|--------------|--------------------------------------|-----|------|-----------|------------|-------------|-------------------|---------------------|--------------------|--------------------------|-----------------|-----------------|---------------|---------|
| Bathroom Equipment | C3910301     | DISH,SOAP,CHR,PL'D BRASS             | 10  | PKT  | 0         | PKT        | 0           | 0                 | 0                   | 0                  | 0                        | 0               | 0               |               |         |
| Nautical Equipment | D4900212     | CALCULATOR,MULTI FUNCTION CALCULATOR | 10  | PKT  | 0         | PKT        | 0           | 0                 | 0                   | 0                  | 0                        | 0               | 0               |               |         |

Showing 1 to 2 of 2 entries

[Submit Purchase Offer](#)

The link sent to the supplier opens this page without needing to sign in: at the top is the company logo and the RFQ No/Port/Country/ETA information; in the **Offer Totals** summary are Currency (selectable), and Delivery/Launch/Other Expenses and Payment Term entry fields; below, in the **Purchase Items** table, the supplier enters Supp. Qty/Supp. Unit/Supp. Price/Supp. Disc. Percent/Supp. Remarks per item — **Equal Units/Equal Quantities/Reset Price All Items/Disc. Percent % Apply** can be used for bulk filling. **Submit Purchase Offer** sends the offer.



RFQ No: RFQ-1 | Vessel: Vessel Of Triple | IMO: 9999999 | Port: Haydarpaşa | Country: Türkiye | ETA: 24.09.2026

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**Offer Totals**

| Currency | Total Sale Price | Discount Percent | Total Discount | Total Net Price | Delivery Expenses | Launch Expenses | Other Expenses | Total With Expenses | Payment Term |
|----------|------------------|------------------|----------------|-----------------|-------------------|-----------------|----------------|---------------------|--------------|
| USD      | 121.20           | 4.95             | 6.00           | 115.20          | 0.00              | 0.00            | 0.00           | 115.20              | -            |

Remark:

General remark for this offer

---

**Offer Items**

Equal Quantity
Search:

| Product Group Name | Product Code | Product Name                         | Offered Qty | Unit | Approved                        | Price | Price Total | Disc. Percent | Disc. Amount | Disc. Amount Total | Net Price | Net Total | Remark |
|--------------------|--------------|--------------------------------------|-------------|------|---------------------------------|-------|-------------|---------------|--------------|--------------------|-----------|-----------|--------|
| Bathroom Equipment | C3910301     | DISH,SOAP,CHR,PL'D BRASS             | 10          | PKT  | <input type="text" value="20"/> | 2.46  | 49.2        | 5             | 0.12         | 2.4                | 2.34      | 46.8      |        |
| Nautical Equipment | D4900212     | CALCULATOR,MULTI FUNCTION CALCULATOR | 10          | PKT  | <input type="text" value="20"/> | 3.6   | 72          | 5             | 0.18         | 3.6                | 3.42      | 68.4      |        |

Showing 1 to 2 of 2 entries

Submit Confirmation

The link sent to the customer/vessel shows the RFQ No/Vessel/IMO/Port/Country/ETA information along with the **Offer Items** table; the **Approved** (approved quantity) field on each row is editable, and can be bulk-filled with **Equal Quantity**. **Submit Confirmation** sends the confirmation.



RFQ No: RFQ-1 | Supplier: Supplier Account 2 | Currency: USD | Vessel: Vessel Of Triple | IMO: 9999999 | Port: Haydarpaşa | Country: Türkiye | ETA: 24.09.2026

---

**Delivery Items**

Equal Quantity
Equal Units
Search:

| Product Group Name | Product Code | Product Name                         | Qty (RFQ) | Unit (RFQ) | Remark | Price | Discount | Net Price | Total | Delivery Qty                    | Delivery Unit                                                                         |
|--------------------|--------------|--------------------------------------|-----------|------------|--------|-------|----------|-----------|-------|---------------------------------|---------------------------------------------------------------------------------------|
| Nautical Equipment | D4900212     | CALCULATOR,MULTI FUNCTION CALCULATOR | 20        | PKT        |        | 3.00  | 0.00 %   | 3.00      | 30.00 | <input type="text" value="20"/> | <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">PKT ▼</div> |

Showing 1 to 1 of 1 entries

Remark:

General remark for this offer

Submit Delivery Information

The delivery link shows the RFQ No/Supplier/Currency/Vessel/Port/Country/ETA information along with the **Delivery Items** table; the supplier enters **Delivery Qty** and **Delivery Unit** for each product, and can bulk-fill with **Equal Quantity/Equal Units**. **Submit Delivery Information** sends the delivery information.

## Reference Records: Suppliers, Vessels, Vessel Company, Company Group, Agents, Employees

These six screens manage the main reference records selected when opening an operation; once a supplier's, vessel's or employee's information has been entered here, it is reused from a select box in

every operation without being retyped. They all work with the same simple pattern: a list, a "New ..." button to add a record, and Update/Delete per row.

- **Suppliers** — the card holding each supplier's code, name, country, currency, address and two separate contact channels (E-mail/Other E-mail, Phone/Other Phone); chosen from here when adding a supplier to an operation, or added as a brand-new record specific to that operation.
- **Vessels** — the vessel card, holding the IMO number, vessel name, the company it belongs to (Vessel Company), flag, vessel type, MMSI and contact information, as well as technical measurements such as Dead Weight, Net/Gross Tonnage, Ballast, Grain, Bale, Width and Len; the vessel an RFQ is for is chosen from here.
- **Vessel Company** — the card of the customer company that operates the vessel; its code, name, contact person, tax details and which company group it belongs to (Company Group) are defined here — the customer information shown on the invoice comes from here too.
- **Company Group** — used to group several customer companies under the same umbrella (holding/brand); for example, different vessel-owning companies belonging to the same fleet operator can be linked to the same group so their combined profitability can be seen by group on the Customer/Vessel Analytics screen.
- **Agents** — a simple card holding the name, contact information and notes of the agent handling port operations for an operation; the relevant agent is chosen from here when opening an operation.
- **Employees** — the card of the company's system users; the E-mail field is also the login credential, meaning each employee can sign in to the system independently with their own account. Every employee is also automatically given a unique **Triple Ship Supply Inbox Mail Address**, used in the Mailbox module as that employee's own inbox.

Supplier List

[New Supplier](#)

Show: 10 entries

Search:  Column Visibility

Showing 1 to 2 of 2 entries

| Supplier Code | Supplier Name      | Country | Currency | Address | E-mail                        | Other E-mail | Phone Number | Other Phone Number | Remarks | Options                                                                     |
|---------------|--------------------|---------|----------|---------|-------------------------------|--------------|--------------|--------------------|---------|-----------------------------------------------------------------------------|
| S0001         | Supplier Account 1 | Türkiye | TRY      |         | supplier1@triplehipsupply.com |              |              |                    |         | <input type="button" value="Update"/> <input type="button" value="Delete"/> |
| S0002         | Supplier Account 2 | Türkiye | USD      |         | supplier2@triplehipsupply.com |              |              |                    |         | <input type="button" value="Update"/> <input type="button" value="Delete"/> |

The columns appear exactly as on screen: Supplier Code, Supplier Name, Country, Currency, Address, E-mail, Other E-mail, Phone Number, Other Phone Number, Remarks; the green  menu on the right does Update/Delete.

Supplier Information

Supplier Code\*

Supplier Name

E-mail   
If you add more than one email, separate them with the ';' operator.

Other E-mail

Phone Number

Other Phone Number

Country  Currency

Address

Remarks

On the **New Supplier** form, Supplier Code\* is required; below the E-mail field is a note saying "if you add more than one email, separate them with ';'"; Country and Currency appear as select boxes (dropdowns).

Vessel List

[New Vessel](#)

Show: 10 entries

Search:  Column Visibility • Copy CSV Excel PDF Print

Showing 1 to 1 of 1 entries

| IMO     | Vessel Name      | Company Name   | Company Group Name | Vessel Type   | Flag | Mmsi | Phone Number | Other Phone Number | E-mail                     | Other1 E-mail | Other2 E-mail | Dead Weight | Net Tonnage | Gross Tonnage | Width | Len | Remarks | Options           |
|---------|------------------|----------------|--------------------|---------------|------|------|--------------|--------------------|----------------------------|---------------|---------------|-------------|-------------|---------------|-------|-----|---------|-------------------|
| 9999999 | Vessel Of Triple | Triple Company | Triple Group       | Bulk Carriers |      |      |              |                    | vessel@triplehipsupply.com |               |               |             |             |               |       |     |         | <a href="#">+</a> |

Previous 1 Next

The vessel list shows, in a single row, IMO, Vessel Name, Company Name, Company Group Name, Vessel Type, Flag, Mmsi, phone/email fields, the Dead Weight/Net Tonnage/Gross Tonnage/Width/Len measurements, and Remarks.

Vessel Company List

[New Vessel Company](#)

Show: 10 entries

Search:  Column Visibility • Copy CSV Excel PDF Print

Showing 1 to 1 of 1 entries

| Company Code | Company Name   | Group Name   | Contact Person | Other Contact Person | Contact E-mail               | Other Contact E-mail | Contact Phone Number | Other Phone Number | Name    | Address | Web Site | Tax Number | Tax Office | Remarks | Options           |
|--------------|----------------|--------------|----------------|----------------------|------------------------------|----------------------|----------------------|--------------------|---------|---------|----------|------------|------------|---------|-------------------|
| C0001        | Triple Company | Triple Group | Person         |                      | customer@triplehipsupply.com |                      |                      |                    | Türkiye |         |          |            |            |         | <a href="#">+</a> |

Previous 1 Next

The customer/vessel-owner company list shows the Company Code, Company Name, Group Name, Contact Person/E-mail/Phone, Country (the Name column), Web Site, and Tax Number/Office columns.

Company Group Information

Company Group Name \*  
Triple Group

Company Code \*  
C0001

Company Name \*  
Triple Company

Contact Person  
Person

Other Contact Person

Contact Phone Number

Other Phone Number

Contact E-mail  
customer@triplehipsupply.com

Other Contact E-mail

Web Site

Tax Office

Tax Number

Country Name  
Türkiye

Address

Remarks

[Save](#) [Cancel](#)

The form contains the Company Group Name (select box), Company Code\*, Company Name\*, Contact Person, Contact E-mail, Web Site, Tax Office/Number, Country Name and Address fields.

Company Group List

[New Company Group](#)

Show: 10 entries

Search:  Column Visibility • Copy CSV Excel PDF Print

Showing 1 to 1 of 1 entries

| Company Group Name | Options           |
|--------------------|-------------------|
| Triple Group       | <a href="#">+</a> |

Previous 1 Next

Company groups are a simple single-column (Company Group Name) list.

Company Group Information

Company Group Name \*  
Triple Group

[Save](#) [Cancel](#)

On the **New Company Group** form the only required field is Company Group Name\*.

Agent List

[New Agent](#)

Show: 10 entries

Search:  Column Visibility Copy CSV Excel PDF Print

Showing 1 to 1 of 1 entries

| Agent Name | E-mail | Phone Number | Address | Remarks | Options              |
|------------|--------|--------------|---------|---------|----------------------|
| Agent      |        |              |         |         | <a href="#">Edit</a> |

Previous 1 Next

The agent list has the Agent Name, E-mail, Phone Number, Address and Remarks columns.

Company Group Information

Agent Name \*

Agent

E-mail

Phone Number

Address

Remarks

[Save](#) [Cancel](#)

On the **New Agent** form, Agent Name\* is required; E-mail/Phone Number/Address/Remarks are free fields.

Employee List

[New Employee](#)

Show: 10 entries

Search:  Column Visibility Copy CSV Excel PDF Print

Showing 1 to 1 of 1 entries

| Name  | SurName | E-mail                    | Phone Number | Birth Date | TSS Inbox Mail                                           | Options              |
|-------|---------|---------------------------|--------------|------------|----------------------------------------------------------|----------------------|
| Admin |         | triplehipsupply@gmail.com |              |            | c4d0eebf-28e2-45dc-ac5e-a7c63757a59f@triplehipsupply.com | <a href="#">Edit</a> |

Previous 1 Next

The list shows the Name, SurName, E-mail, Phone Number and Birth Date columns alongside the **TSS Inbox Mail** address generated specifically for each employee.

Company Group Information

Name \*

Admin

SurName \*

E-mail \*Will be used for the login process.

triplehipsupply@gmail.com

Phone Number

Birth Date

Triple Ship Supply Inbox Mail Address

c4d0eebf-28e2-45dc-ac5e-a7c63757a59f@triplehipsupply.com

[Save](#) [Cancel](#)

The form consists of the required Name\* and SurName\* fields, an E-mail\* field with a "Will be used for the login process" note beside it (this email becomes the employee's login credential), Phone Number, Birth Date (date picker), and a read-only **Triple Ship Supply Inbox Mail Address** field.

## Product Catalogue

The **Product Catalogues** menu doesn't present every product registered in the system as one huge list; instead it offers them in category-based sub-catalogue groups (e.g. TSS Cabin Stores, TSS Deck Stores, TSS Engine Stores) — you first pick which catalogue you want to look at, and then that catalogue's own product list opens. This separation lets a user looking for a specific product go straight to the right section without wading through thousands of rows.

On the **Products** screen that opens inside a catalogue:

- The product table shows the Picture, Category, Sub Category, Group, Code, Product Name, Unit and Description columns; the Options column is used to edit or delete.
- New Product** adds a single product; the product's unit is entered not as free text but chosen from the **Unit** list already defined in the system — this restriction prevents the same product

being recorded with different unit names in different operations, and guarantees unit consistency in reports.

- **Import from Excel** lets hundreds of products be imported at once instead of typing them in one at a time; first a blank template is downloaded with **Download Template**, then filled in and uploaded again. Following the same logic as New Request, the unit name on each row is checked against the defined Unit list; rows carrying a unit that doesn't match are rejected, and the user is told which units were not recognized in a separate warning list.
- Rows can be multi-selected and bulk-deleted with **Delete Selected Items**; however, some catalogue records the system ships with by default (e.g. read-only reference products) are protected from being deleted by mistake.

Product Catalogues

New Catalogue

Show 10 entries

Showing 1 to 3 of 3 entries

| Catalogue Name    | Options |
|-------------------|---------|
| TSS Cabin Stores  |         |
| TSS Deck Stores   |         |
| TSS Engine Stores |         |

Previous 1 Next

The catalogue list has a single **Catalogue Name** column and a green : **Options** menu on the right; **New Catalogue** opens a new catalogue group. Clicking a catalogue's name opens that catalogue's **Products** screen (with the Picture/Category/Sub Category/Group/Code/Product Name/Unit/Description columns and the New Product/Import from Excel/Delete Selected Items buttons).

\*(Screenshot: "unit did not match" warning message)\*

## System Definitions

The **Definitions** menu manages the core reference lists that the rest of the system is built on — the currency, port, country or unit chosen when opening an operation always comes from a definition here. Every sub-page works the same simple way: a list, a "New ..." button to add a record, and edit/delete from the Options column; this consistency means a user who learns one list can easily use all the others.

- **Currencies** — holds the Currency Name/Currency Code pair (e.g. USD, EUR, TRY); the currency an operation will work in is chosen from here.
- **Currency Rates** — holds a day-by-day rate history via the From Currency, To Currency, Rate Date and Rate fields; the system refreshes this table automatically every day. USD conversions on the analytics and operation screens always use the most recent rate, never a rate from an earlier date; the list is sorted newest date to oldest.
- **Units** — holds the Unit Name/Unit Short Name pair (e.g. Piece / PC, Packet / PKT); it comes preloaded with common units when the account is created, and a new unit can be added here if needed. Every unit field on the product catalogue and New Request screens is fed directly from this list — no unit can be typed as free text anywhere else.
- **Divisions** — classifies an operation's supply type with the Main Division, Sub Division and Division Name triple (e.g. Local Supply / Foreign Supply); this classification is used to group operations by category in reporting, and the company is free to define whichever sections it needs.

- **Countries** — holds Name, Phone Code and Short Name; the country is chosen from here when selecting a port or filling in a supplier/customer card.
- **Ports** — determines an operation's delivery point via Name, Country Name, Port Code, Latitude and Longitude; it is also the source of the breakdown on the Port/Country Analytics screen, and the Dashboard map uses these same coordinates.
- **Vessel Types** — defines the vessel type (e.g. Tanker, Bulk Carrier); chosen from here when creating a vessel card.
- **Operation Cancel Reasons** — holds the reasons that can be selected when canceling an operation; two default reasons ("Operation was opened incorrectly", "Request cancelled by the customer") are defined automatically when the account is created, and the company can add its own frequently-used cancellation reasons here.

Currency List

Show: 10 entries

Showing 1 to 10 of 48 entries

| Currency Name     | Currency Code |
|-------------------|---------------|
| Afghan Afghani    | AFN           |
| Algerian Dinar    | DZD           |
| Australian Dollar | AUD           |
| Azerbaijani Manat | AZN           |
| Bangladesh Taka   | BDT           |
| Belarusian Ruble  | BYN           |
| Brazilian Real    | BRL           |
| Bulgarian Lev     | BGN           |
| Canadian Dollar   | CAD           |
| Chilean Peso      | CLP           |

Previous 1 2 3 4 5 Next

The **Currencies** list is preloaded with 48 world currencies (Currency Name/Currency Code); there's usually no need to add a new one.

Currency Rates List

Show: 10 entries

Showing 1 to 10 of 137 entries (filtered from 6,576 total entries)

Search: EUR

| From Currency | To Currency | Rate Date  | Rate     |
|---------------|-------------|------------|----------|
| USD           | EUR         | 24.09.2026 | 0.877372 |
| USD           | EUR         | 23.09.2026 | 0.873207 |
| USD           | EUR         | 22.09.2026 | 0.87176  |
| USD           | EUR         | 21.09.2026 | 0.871295 |
| USD           | EUR         | 20.09.2026 | 0.871291 |
| USD           | EUR         | 19.09.2026 | 0.871262 |
| USD           | EUR         | 18.09.2026 | 0.870624 |
| USD           | EUR         | 17.09.2026 | 0.869296 |
| USD           | EUR         | 16.09.2026 | 0.86671  |
| USD           | EUR         | 15.09.2026 | 0.866688 |

Previous 1 2 3 4 5 14 Next

The **Currency Rates** list is genuinely large — in the account shown, 6,576 rate records have already accumulated; rates are pulled automatically every day. Typing a currency code (e.g. "EUR") into the **Search** box filters that pair's day-by-day history.

Unit List

Show: 10 entries

Showing 1 to 10 of 42 entries

| Unit Name | Unit Short Name |
|-----------|-----------------|
| Bag       | BAG             |
| Bale      | BAL             |
| Batch     | BCH             |
| Bundle    | BDL             |
| Bucket    | BKT             |
| Box       | BOX             |
| Bottle    | BTL             |
| Can       | CAN             |
| Coil      | CL              |
| Case      | CS              |

Previous 1 2 3 4 5 Next

The **Units** list is filled with 42 common units when the account is created (Bag, Bale, Batch, Bundle, Bucket, Box, Bottle, Can, Coil, Case, ...).

You can create sections as you wish. The sections you create will be selected when creating an operation and will help during reporting.

Division List

New Division

Show10entries

Showing 1 to 7 of 7 entries

Search:

Column Visibility

Copy

CSV

Excel

PDF

Print

| Main Division  | Sub Division       | Division    | Options     |
|----------------|--------------------|-------------|-------------|
| Foreign Supply | Provision Supply   | Provision   | <div></div> |
| Foreign Supply | Electrical Supply  | Electrical  | <div></div> |
| Foreign Supply | Store Supply       | Store       | <div></div> |
| Foreign Supply | Deck Supply        | Deck        | <div></div> |
| Local Supply   | Spare Parts Supply | Spare Parts | <div></div> |
| Local Supply   | General Supply     | General     | <div></div> |
| Local Supply   | Store Supply       | Store       | <div></div> |

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There's an info note at the top of the **Divisions** list: "You can create sections as you wish. The sections you create will be selected when creating an operation and will help during reporting." 7 default Main/Sub/Division combinations are provided when the account is created (e.g. Foreign Supply → Provision Supply → Provision; Local Supply → General Supply → General); **New Division** adds a new one.

Country List

Show10entries

Showing 1 to 10 of 249 entries

Search:

Column Visibility

Copy

CSV

Excel

PDF

Print

| Name                | Phone Code | Short Name |
|---------------------|------------|------------|
| Afghanistan         |            | AF         |
| Albania             |            | AL         |
| Algeria             |            | DZ         |
| American Samoa      |            | AS         |
| Andorra             |            | AD         |
| Angola              |            | AO         |
| Anguilla            |            | AI         |
| Antarctica          |            | AQ         |
| Antigua and Barbuda |            | AG         |
| Argentina           |            | AR         |

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The **Countries** list is preloaded with 249 countries (Name/Phone Code/Short Name).

Port List

Show10entries

Showing 11 to 20 of 17,544 entries

Search:

Column Visibility

Copy

CSV

Excel

PDF

Print

| Port Name                     | Country Name | Port Code | Latitude | Longitude |
|-------------------------------|--------------|-----------|----------|-----------|
| A L Lofoten                   | Norway       |           | 67.8833  | 12.9833   |
| Aachen                        | Germany      |           | 50.7667  | 6.08333   |
| Aalborg                       | Denmark      |           | 57.0463  | 9.92153   |
| Aalborg Portland Cementfabrik | Denmark      |           |          |           |
| Aalsmeer                      | Netherlands  |           | 52.2669  | 4.74934   |
| Aalsmeerderbrug               | Netherlands  |           | 52.2667  | 4.75      |
| Aalst                         | Belgium      |           | 51.95    | 5.53333   |
| Aalsi                         | Netherlands  |           | 51.95    | 5.53333   |
| Aalter                        | Belgium      |           | 51.0833  | 3.45      |
| Aarhus                        | Denmark      |           | 56.15    | 10.2167   |

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The **Ports** list contains a genuinely massive reference dataset — 17,544 ports, ready to use with their country and latitude/longitude information; opening an operation just requires starting to search for the port.

Vessel Type List

[New Vessel Type](#)

Show: 10 entries

Showing 1 to 16 of 16 entries

| Name             | Options           |
|------------------|-------------------|
| Asphalt Carriers | <a href="#">+</a> |
| Bulk Carriers    | <a href="#">+</a> |
| Capesize         | <a href="#">+</a> |
| Chemical Tankers | <a href="#">+</a> |
| Coaster          | <a href="#">+</a> |
| Containerships   | <a href="#">+</a> |
| Crude Carriers   | <a href="#">+</a> |
| Gas Carrier      | <a href="#">+</a> |
| General Cargo    | <a href="#">+</a> |
| Handymax         | <a href="#">+</a> |

Previous 1 2 Next

The **Vessel Types** list comes predefined with 16 vessel types (Asphalt Carriers, Bulk Carriers, Capesize, Chemical Tankers, Coaster, Containerships, Crude Carriers, Gas Carrier, General Cargo, Handymax, ...).

Reason for operation cancellation List

[New Reason](#)

Show: 10 entries

Showing 1 to 2 of 2 entries

| Reason                            | Options           |
|-----------------------------------|-------------------|
| Operation was opened incorrectly  | <a href="#">+</a> |
| Request cancelled by the customer | <a href="#">+</a> |

Previous 1 2 Next

The **Operation Cancel Reasons** list shows the 2 default reasons that come automatically when the account is created: "Operation was opened incorrectly" and "Request cancelled by the customer"; **New Reason** adds a new one.

## Mailbox and Notifications

The **Mailbox** module gathers every email sent through the system and every email received from a supplier or customer inside the system itself, without having to switch to a separate email program. Every employee has their own unique inbox address (TSS Inbox Mail Address), and the Inbox/Outbox lists are filtered automatically to whichever employee is currently signed in; each user only ever sees their own correspondence, never another employee's.

- **Inbox** — incoming mail; for example, an offer a supplier sent by replying directly to the email instead of using the Web Offer Link, or another message that arrived at the employee's own TSS Inbox Mail address, appears here.
- **Outbox** — every message sent from the system, including the emails sent with **Send Mail** in the Purchase Offer, Sale Offer and Delivery steps; who was sent what and when can be checked here after the fact.
- **New Mail** can also be used to write and send a free-form email not directly tied to an operation.
- Clicking a message in the list opens its full content in the **Mail Detail** panel on the right; the list and the detail are shown side by side without opening a separate window.

**Notifications:** The bell icon in the top bar summarizes system events outside of Mailbox — a supplier submitting an offer, a customer confirming a sale offer, a delivery being reported, and so on. Clicking it lists recent events as a dropdown, each shown with its own colour and icon; this lets the user tell at a glance what kinds of events have piled up, without reading through a long list one by one.

*\*(Screenshot: the Mailbox Inbox screen)\**

*\*(Screenshot: the notification dropdown, with colour-coded notification types)\**

## Account Settings and Email Templates

**Account Settings** (Profile) has two separate sections, managing the company's identity in the system and the signed-in user's personal information:

- **Company Information** — the Account Title, Account Name, Web Site, Tax Office, Tax Number, Contact Email, Phone Number, Bank Account and Address fields, plus a company logo; this information isn't just for record-keeping — it appears directly on the invoice when a Commercial Invoice is generated, so keeping it accurate and up to date matters.
- **User Information** — lets the currently signed-in employee edit their Name, SurName and Birth Date; the E-mail field matches the login credential so it can't be changed here, and appears read-only.

The **Update Password** link opens a separate window that lets the login password be changed securely by verifying the old password and then entering the new one (and its confirmation).

**Email Templates** lets you customize, in the company's own language and tone, both the subject and body of the three different emails the system automatically sends to suppliers and customers:

- **Purchase Offer Email** — the template used when an RFQ is sent to a supplier with **Send Mail** on the Purchase Offer tab (with the {{Link}}, {{LinkExpireDate}}, {{SupplierName}}, {{Rfqno}} placeholders).
- **Sale Offer Email** — the template used when a sale offer is sent to a customer/vessel on the Sale Price tab (with the {{Link}}, {{LinkExpireDate}}, {{VesselName}}, {{PortName}}, {{CountryName}}, {{Eta}}, {{Etd}}, {{Rfqno}} placeholders).
- **Delivery Email** — the template sent when a delivery confirmation is requested from a supplier on the Purchase Order & Delivery tab (the same set of placeholders is used).

In every template, the subject (Subject) and body (Body, a rich-text editor) are edited separately; the placeholders available are listed as clickable tags at the top of the page that can be copied. The {{Link}} placeholder must appear somewhere in the body; if it's left out, the email is still sent but never contains the offer/confirmation link the supplier or customer is supposed to click.

Company Information

|                    |              |                    |  |
|--------------------|--------------|--------------------|--|
| Account Title *    |              | Account Name *     |  |
| Triple Ship Supply |              | Triple Ship Supply |  |
| Web Site           | Tax Office   | Tax Number         |  |
| Contact Email      | Phone Number |                    |  |
| Bank Account       |              |                    |  |
| Address            |              |                    |  |



Save
Update Password

Account Title\* and Account Name\* are required; Web Site/Tax Office/Tax Number/Contact Email/Phone Number/Bank Account/Address are free fields; the company logo can be uploaded and changed below. **Save** saves it, and **Update Password** opens a separate window.

These are the default email bodies used when sending Purchase Offer, Sale Offer and Delivery emails. Use the placeholders below in the subject/body — they get replaced with the real values when the email is sent. **{{Link}}** must always be present somewhere in the body as the offer/confirmation link is never left out.

Purchase Offer Email

Available placeholders: **{{Link}}** **{{LinkExpireDate}}** **{{SupplierName}}** **{{Rfqno}}**

Subject

{{SupplierName}} - Purchase Offer

Body

Dear {{SupplierName}},

Good day,

We would like to request your best offer for the items listed in the attached file.

Please submit your offer - including unit prices, currency, expenses and payment term - through the link below:

[Click here to submit your offer](#)

Please note that this link will expire on {{LinkExpireDate}}.

Should you have any questions, please do not hesitate to contact us.

Save

At the top of the page is an info banner reminding you that these templates are used for the Purchase Offer, Sale Offer and Delivery emails, and that **{{Link}}** must be present in the body. Every template has, under **Available placeholders**, clickable tags that can be copied (**{{Link}}**), (**{{LinkExpireDate}}**), (**{{SupplierName}}**), (**{{Rfqno}}**), a Subject field, and a rich-text Body field (with bold/underline/italic, font, colour, list, table, link, image, video, fullscreen and code-view buttons); saved with **Save**.

## Analytics

The **Analytics** menu is used to see the company's overall profitability table without going into individual operations; it reports across four different breakdowns from a summary table that refreshes automatically the moment an operation is invoiced or canceled. Every screen repeats the same layout: a **FromDate/ToDate** date filter and **Filter** button at the top, summary numeric cards below that, and a filterable detail table at the very bottom.

- **Product Analytics** — detail by product: RFQ No, Date, Category/Sub Category/Sub Category 2, Code, Product Name, Qty, Unit, Purchase/Sale Unit and Total (local currency + USD), Profit (USD), Bought From, Vessel, Sold To, Customer Group, Port, Country, Op. Currency, Parity. Categorical columns such as category/supplier/customer have a select-box filter, while text columns such as RFQ/Code/Product Name have a free-text filter. The Profit column is coloured green or red depending on profit or loss, and zero-priced cells are highlighted red.

- **Customer / Vessel Analytics** — by Customer Group, Customer and Vessel: Operations, Product Lines, Purchase/Sale Total (USD), Profit (USD), Profit Margin %, Last Operation.
- **Supplier Analytics** — the same set of metrics by Supplier.
- **Port / Country Analytics** — the same set of metrics by Port and Country.

The summary cards at the top — Total Purchase, Total Sale, Profit and the related record count — recalculate instantly based on the selected date range; to see a different period, simply change the date range and click Filter.

Rather than scanning the entire operations table live every time a screen is opened, this data is read from ready-made results that are pre-calculated and written to a summary (snapshot) table in the background on every invoicing or cancellation event; this design keeps the analytics screens opening just as fast even as the number of operations climbs into the thousands.

Product Analytics

FromDate: 24.09.2025 ToDate: 24.09.2026 Filter

|                              |                          |                     |                    |
|------------------------------|--------------------------|---------------------|--------------------|
| Total Purchase<br>101,00 USD | Total Sale<br>115,20 USD | Profit<br>14,20 USD | Product Lines<br>2 |
|------------------------------|--------------------------|---------------------|--------------------|

Product Detail

Show: 25 entries

Showing 1 to 2 of 2 entries

| RFQ No | Date       | Category           | Code     | Product Name                         | Qty | Unit | Purchase Unit (USD) | Purchase Total (USD) | Sale Unit (USD) | Sale Total (USD) | Profit (USD) | Bought From        | Vessel           | Port       | Country |
|--------|------------|--------------------|----------|--------------------------------------|-----|------|---------------------|----------------------|-----------------|------------------|--------------|--------------------|------------------|------------|---------|
| RFQ-1  | 22.09.2026 |                    | C3910301 | DISH SOAP,CHR,PL'D BRAS              | 20  | PKT  | 2.05                | 41.00                | 2.34            | 46.80            | 5.80         | Supplier Account 1 | Vessel Of Triple | Hayderpass | Türkiye |
| RFQ-1  | 22.09.2026 | Nautical Equipment | D4900212 | CALCULATOR,MULTI FUNCTION CALCULATOR | 20  | PKT  | 3.00                | 60.00                | 3.42            | 68.40            | 8.40         | Supplier Account 2 | Vessel Of Triple | Hayderpass | Türkiye |

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The **Filter** button next to the **FromDate/ToDate** date pickers applies the range; the Total Purchase/Total Sale/Profit/Product Lines cards are distinguished by orange/green/blue colours. The **Product Detail** table has a free-text search box on columns such as Category, Code and Product Name, and an **All**-selectable dropdown filter on columns such as Unit/Bought From/Vessel/Port/Country; the Profit (USD) column appears in green when profit is positive.

Customer / Vessel Analytics

FromDate: 24.09.2025 ToDate: 24.09.2026 Filter

|                              |                          |                     |              |
|------------------------------|--------------------------|---------------------|--------------|
| Total Purchase<br>101,00 USD | Total Sale<br>115,20 USD | Profit<br>14,20 USD | Vessels<br>1 |
|------------------------------|--------------------------|---------------------|--------------|

Customer / Vessel Detail

Show: 25 entries

Showing 1 to 1 of 1 entries

| Customer Group | Customer       | Vessel           | Operations | Product Lines | Purchase Total (USD) | Sale Total (USD) | Profit (USD) | Profit Margin % | Last Operation |
|----------------|----------------|------------------|------------|---------------|----------------------|------------------|--------------|-----------------|----------------|
| Triple Group   | Triple Company | Vessel Of Triple | 1          | 2             | 101.00               | 115.20           | 14.20        | 12.33 %         | 22.09.2026     |

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The Customer Group/Customer/Vessel columns have **All** filter boxes; the Profit Margin % column shows the profit percentage directly (e.g. 12.33%).

Supplier Analytics

FromDate

24.09.2025

ToDate

24.09.2026

Filter

Total Purchase

101,00 USD

Total Sale

115,20 USD

Profit

14,20 USD

Suppliers

2

Supplier Detail

Show25entries

Search:

Column VisibilityCopyCSVExcelPDFPrint

Showing 1 to 2 of 2 entries

| Supplier           | Operations | Product Lines | Purchase Total (USD) | Sale Total (USD) | Profit (USD) | Profit Margin % | Last Operation |
|--------------------|------------|---------------|----------------------|------------------|--------------|-----------------|----------------|
| All                |            |               |                      |                  |              |                 |                |
| Supplier Account 2 | 1          | 1             | 60,00                | 68,40            | 8,40         | 12,28 %         | 22.09.2026     |
| Supplier Account 1 | 1          | 1             | 41,00                | 46,80            | 5,80         | 12,39 %         | 22.09.2026     |

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Next

In the same layout, this time by Supplier: each supplier row shows Operations/Product Lines/Purchase-Sale Total/Profit/Profit Margin %/Last Operation.

Port / Country Analytics

FromDate

24.09.2025

ToDate

24.09.2026

Filter

Total Purchase

101,00 USD

Total Sale

115,20 USD

Profit

14,20 USD

Ports

1

Port / Country Detail

Show

25

entries

Showing 1 to 1 of 1 entries

Search:

Column Visibility

Copy

CSV

Excel

PDF

Print

| Port       | Country | Operations | Product Lines | Purchase Total (USD) | Sale Total (USD) | Profit (USD) | Profit Margin % | Last Operation |
|------------|---------|------------|---------------|----------------------|------------------|--------------|-----------------|----------------|
| All        | All     |            |               |                      |                  |              |                 |                |
| Haydarpasa | Türkiye | 1          | 2             | 101,00               | 115,20           | 14,20        | 12.33 %         | 22.09.2026     |

Previous

1

Next

Port and Country have separate filter boxes, and the same set of metrics (Operations, Product Lines, Purchase/Sale Total, Profit, Profit Margin %, Last Operation) is listed by port.

THE END